

<b>Committee:</b> Audit and Risk Management	<b>Date:</b> 28 November 2107
<b>Subject:</b> Terms of Reference and Frequency of Meetings of the Audit and Risk Management Committee	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report Author:</b> Julie Mayer	

### **Summary**

As part of the post-implementation review of the changes made to the Governance Arrangements in 2011, it was agreed that all Committees/Boards should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Annual Meeting of the Court of Common Council. The current Terms of Reference are attached for your consideration.

#### **RECOMMENDATION – That:**

1. Subject to Members' comments/suggestions, the Terms of Reference of the Committee be approved.
2. The Committee continues to meet 6 times a year.

1. Appendix – Order of the Court of Common Council, April 2017

#### **Contact:**

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